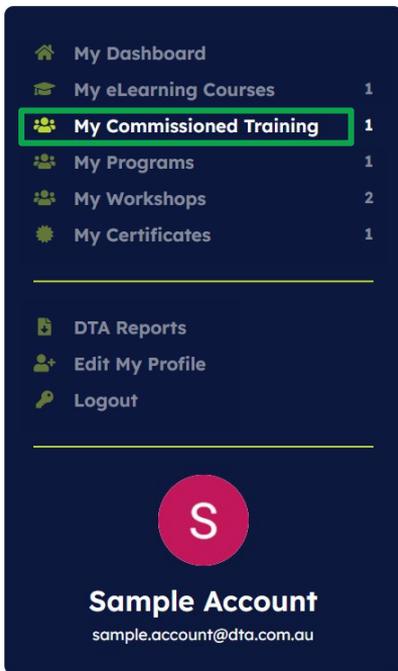


How to Un-enrol from a CT Workshop Session



A dark blue sidebar menu with white text and icons. The items are: My Dashboard (home icon), My eLearning Courses (book icon), My Commissioned Training (group of people icon, highlighted with a green box), My Programs (group of people icon), My Workshops (group of people icon), My Certificates (sun icon). Below a horizontal line are: DTA Reports (document icon), Edit My Profile (person icon), Logout (key icon). At the bottom is a pink circle with a white 'S', the text 'Sample Account', and the email 'sample.account@dta.com.au'.

Step 1. Once signed in, Click on **‘My Dashboard’** at the top of the DTA website.

Step 2. Click on **‘My Commissioned Training’** in the menu.

- [My Dashboard](#)
- [My eLearning Courses](#) 2
- [My Commissioned Training](#) 1
- [My Programs](#) 1
- [My Workshops](#) 2
- [My Certificates](#) 1

- [DTA Reports](#)
- [Edit My Profile](#)
- [Logout](#)

 **Sample Account**
sample.account@dtta.com.au

Commissioned Training

Sample Commissioned Training

 Complete by
Tue 1 Oct 2024

[Go to training](#)



Step 3. Click on the **'Go to training'** button to access your Commissioned Training portal.

Workshops

Sample Commissioned Training Workshop 2

Go to workshop



Step 4. Click on the **'Go to workshop'** button to access the workshop.

Sample Session

1/02/2025 (GMT +11:00) Australia/Sydney

Session Information Events Educators Description

Session information

Event 1 Attendance Full online Video conference tool Custom tool Duration 2h 45m

Session events

0 ended events | 1 scheduled events

Oldest To Newest Agenda

2025

Show ended events

Sat
01
Feb

Event 1
1/02/2025, 9:00 - 12:00 (GMT +11:00) Australia/Sydney
Online | Custom tool | 2h 45m

Time and schedule

Local time
9:00 - 12:00 (GMT +11:00) Australia/Sydney
Duration
2h 45m

Completion status

The instructor must mark the session as completed

Pending instructor's approval

Course upcoming events

Event 1

The event is scheduled for 1/02/2025 at 9:00:00

Unenroll from session

Add to playlist

Add to calendar

Mark as outdated

Help

Step 5. Click on the icon with the three dots at the top right of the page then **'Unenroll from session'**

Unenroll from session



Are you sure you want to unenroll from the current session?

Cancel

Unenroll

Step 6. Click on the **'Unenroll'** button

You will be navigated back to the main workshop page
on learn.DTA



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Need more help?

[Contact us here](#)



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